

MIA QE WORKSHOP

The MIA QE Workshop is designed to provide candidates with a better understanding of the QE papers through a structured and thorough approach. The workshops also help candidates to equip themselves with value added soft skills i.e. communications, teamwork and problem solving.

MIA has appointed experienced facilitators among the academicians from well-known Institutions of Higher Learning as well as practitioners with vast teaching experience in the fields of accountancy and business to conduct the workshops which cover the four QE papers.

Workshops Timetable

PAPER	WORKSHOP 1 (9am – 5pm)	WORKSHOP 2 (9am – 5pm)	WORKSHOP 3 (9am – 5pm)	WORKSHOP 4 (9am – 5pm)	WORKSHOP 5 (9am – 5pm)
Business and Company Law (BCL)	9 Dec 2017	6 Jan 2018	20 Jan 2018	3 Feb 2018	-
Advanced Financial Accounting and Reporting (AFAR)	10 Dec 2017	7 Jan 2018	21 Jan 2018	4 Feb 2018	24 Feb 2018
Auditing and Assurance Services (AUD)	16 Dec 2017	13 Jan 2018	27 Jan 2018	10 Feb 2018	-
Taxation (TAX)	17 Dec 2017	14 Jan 2018	28 Jan 2018	11 Feb 2018	-

Methodology

- Overview by facilitators, supported by illustrations, interactive discussions and practical exercises.
- Workshop evaluations (quizzes, assignments, group project paper and presentation).
- **Candidates are required to attend a series of compulsory workshops and participate in the workshop evaluations for each registered paper before sitting for the final examination.**

Fee

- Fee is inclusive of MIA QE Study Text and Workshop Manual. Workshop fee of **RM1,500** per paper is applicable for BCL, AUD & TAX papers and **RM1,700** for AFAR paper.
- Candidates who register with **full payment on/before 20 November 2017** will be entitled for an early bird fee of **RM1,350.00 per paper** (BCL, AUD & TAX) and **RM1,530** for AFAR paper.
- GST No : 000955203584

Payment

- Fee must be made payable to “Malaysian Institute of Accountants”.
- You may apply to the Employees Provident Fund (EPF) to withdraw your savings in EPF Account 2 for direct payment to MIA or reimburse the fee paid. For further info, please visit the EPF website at www.kwsp.gov.my. For payment via EPF withdrawal (direct payment to MIA) the registration form must be submitted to MIA latest by **20 November 2017**.
- Workshop and examination fees are claimable under the Human Resource Development Fund (HRDF) of the SBL Scheme. Please contact your employer for further details.
- **Admittance will only be permitted upon receipt of full payment.**

To register

- Registration is open until **30 November 2017**.
- Early bird promotion is open until **20 November 2017**.
- Please submit the registration form **by fax: 03-2722 9009** or **e-mail to education@mia.org.my**. For further information, please contact Education Unit at 03-2722 9000.

Registration Form

I am interested in attending the workshops for the following paper/papers (Please tick accordingly):

- Business & Company Law
- Advanced Financial Accounting & Reporting
- Auditing & Assurance Services
- Taxation

Workshop Venue: (Please tick accordingly)

- Kuala Lumpur
- Penang
- Johor Bahru
- Kuching
- Kota Kinabalu

***Note:**

- i. If the number of registered candidates is less than 8 for each paper, candidates will be advised to attend the workshop at the nearest centre
- ii. Candidates will be advised to join the second class if the number of registered candidates is exceeded the maximum number of 30 for each paper

CANDIDATE DETAILS

*Name: _____

*Candidacy No: _____

*Correspondence Address: _____

*Tel/Mobile: _____

Fax: _____

*Email: _____

(*compulsory field)

Signature: _____

PAYMENT DETAILS

Cash Cheque/Draft Credit Card EPF

Cheque/Draft No: _____

Payment by credit card:

I authorise payment of RM: _____

VISA MASTER (tick whichever applicable)

Card No.: _____

Card Expiry Date: _____

Name of cardholder: _____

Signature of cardholder: _____

Date: _____

POSTAGE AND HANDLING

1. Please send the MIA QE Study Texts and Workshop Manuals to my correspondence address as above via:

Pos Laju Courier

2. Collection at MIA Head Office, Kuala Lumpur
(Date: _____)

3. *Collection at MIA Regional Office:
 Johor Bahru
 Penang
 Kuching
 Kota Kinabalu

***Pos Laju rate (each paper):**

1. Kuala Lumpur = RM27.60
2. Peninsular = RM44.50
3. Sabah = RM86.90
4. Sarawak = RM72.10

***Courier rate (each paper):**

1. Kuala Lumpur = RM21.20
2. Peninsular = RM26.50
3. Sabah = RM53.00
4. Sarawak = RM53.00

*Additional postage charges for collection at MIA Regional Office = RM15.90 for each paper

**The above rate is inclusive of 6% GST*

TERMS AND CONDITIONS

Cancellation

1. Candidates are considered successfully enrolled for the workshop upon registration. Should candidates decide to cancel their enrolment; a cancellation fee will be levied.
 - An administrative charge of 20% of the total fee subject to a maximum of RM1,000.00 will be charged if a written cancellation is received by **23 November 2017**.
 - Any registration received after the early bird promotion, normal fees are applied.
 - Any cancellation made after the commencement of the 1st workshop will not be entitled to any refund of the fee paid.
 - Should any of the candidates fail to show up for any of the workshops, no request for refund will be entertained.
2. Any cancellation for unpaid registrations will also be liable for an administrative charge of 20% of the total fee.

Disclaimer

Malaysian Institute of Accountants (MIA) reserves the right to change the facilitator, date, venue and to cancel the programme should circumstances beyond its control arise. MIA also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions stated herein.