



MALAYSIAN INSTITUTE
OF ACCOUNTANTS

PROUD HOST:



MIA QE WORKSHOP

The MIA QE Workshop is designed to provide candidates with a better understanding of the QE papers through a structured and thorough approach. The workshops also help candidates to equip themselves with value added soft skills i.e. communications, teamwork and problem solving.

MIA has appointed experienced facilitators among the academicians from well-known Institutions of Higher Learning as well as practitioners with vast teaching experience in the fields of accountancy and business to conduct the workshops which cover the four QE papers.

Workshops Timetable

PAPER	WORKSHOP 1 (9am – 5pm)	WORKSHOP 2 (9am – 5pm)	WORKSHOP 3 (9am – 5pm)	WORKSHOP 4 (9am – 5pm)	VENUE
Business and Company Law	15 June 2013	29 June 2013	13 July 2013	17 Aug 2013	Kuala Lumpur, *Penang
Advanced Financial Accounting and Reporting	16 June 2013	30 June 2013	14 July 2013	18 Aug 2013	Kuala Lumpur, *Penang, *Johor Bahru, *Kota Kinabalu
Auditing and Assurance Services	22 June 2013	6 July 2013	20 July 2013	24 Aug 2013	Kuala Lumpur, *Johor Bahru, *Kuching
Taxation	23 June 2013	7 July 2013	21 July 2013	25 Aug 2013	Kuala Lumpur, *Penang, *Johor Bahru, *Kuching

**Note: If the number of registered candidates is less than 8 for each paper, candidates will be advised to attend the workshop at the nearest centre.*

Methodology

- Overview by facilitators, supported by illustrations, interactive discussions and practical exercises.
- Workshop evaluations (quizzes, assignments, group project paper and presentation).
- *Candidates are required to attend a series of compulsory workshops and participate in the workshop evaluations for each registered paper before sitting for the final examination.*

Fee

- Fee is RM1,500.00 per paper (inclusive of MIA QE Study Text and Workshop Manual).
- Candidates who register with **full payment on/before 17 May 2013** will be entitled for an early bird fee of **RM1,350.00 per paper.**

Payment

- Fee must be made payable to “Malaysian Institute of Accountants”.
- You may apply to the Employees Provident Fund (EPF) to withdraw your savings in EPF Account 2 for direct payment to MIA or reimburse the fee paid. For further info, please visit the EPF website at www.kwsp.gov.my. For payment via EPF withdrawal (direct payment to MIA) the registration form must be submitted to MIA latest by **17 May 2013**.
- **Admittance will only be permitted upon receipt of full payment.**

To register

- Registration is open until **31 May 2013**.
- Early bird promotion is open until **17 May 2013**.
- Please submit the registration form by fax: 03-2279 9380 or e-mail to education@mia.org.my. For further information, please contact MIA Education Department at 03-2279 9200 ext. 343/309/324.

Registration Form

I am interested in attending the workshops for the following paper/papers (Please tick accordingly):

- Business & Company Law
- Advanced Financial Accounting & Reporting
- Auditing & Assurance Services
- Taxation

Workshop Venue: (Please tick accordingly)

- Kuala Lumpur
- Penang
- Johor Bahru
- Kuching
- Kota Kinabalu

CANDIDATE DETAILS

*Name : _____

*Candidacy No: _____

*Correspondence Address: _____

*Tel/Mobile: _____

Fax: _____

*Email: _____

(*compulsory field)

Signature: _____

PAYMENT DETAILS

Cash Cheque/Draft Credit Card EPF

Cheque/Draft No: _____

Payment by credit card:

I authorise payment of RM: _____

VISA MASTER (tick whichever applicable)

Card No.: _____

Card Expiry Date: _____

Name of cardholder: _____

Signature of cardholder: _____

Date: _____

POSTAGE AND HANDLING

Please tick accordingly:

1. Please send the MIA QE Study Texts and Workshop Manuals to my correspondence address as above via:

Pos Laju Courier

Pos Laju rate for each paper:

- 1. Kuala Lumpur = RM26.00
- 2. Peninsular = RM42.00
- 3. Sabah = RM82.00
- 4. Sarawak = RM68.00

Courier rate for each paper:

- 1. Kuala Lumpur = RM20.00
- 2. Peninsular = RM25.00
- 3. Sabah = RM50.00
- 4. Sarawak = RM50.00

2. Collection at MIA Head Office, Brickfields, Kuala Lumpur

3. *Collection at MIA Regional Office:

- Johor Bahru
- Penang
- Kuching
- Kota Kinabalu

*Additional postage charges for collection at MIA Regional Office = RM15.00 for each paper

TERMS AND CONDITIONS

Cancellation

1. Candidates are considered successfully enrolled for the workshop upon registration. Should candidates decide to cancel their enrolment; a cancellation fee will be levied.
 - An administrative charge of 20% of the total fee subject to a maximum of RM1,000.00 will be charged if a written cancellation is received by **24 May 2013**.
 - Any registration received after the early bird promotion, normal fees are applied.
 - Any cancellation made after the commencement of the 1st workshop will not be entitled to any refund of the fee paid.
 - Should any of the candidates fail to show up for any of the workshops, no request for refund will be entertained.
2. Any cancellation for unpaid registrations will also be liable for an administrative charge of 20% of the total fee.

Disclaimer

Malaysian Institute of Accountants (MIA) reserves the right to change the facilitator, date, venue and to cancel the programme should circumstances beyond its control arise. MIA also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions stated herein.