



MALAYSIAN INSTITUTE
OF ACCOUNTANTS

PROUD HOST:



CLAIMABLE
UNDER HRDF
THE SBL
SCHEME

MIA QE WORKSHOP

The MIA QE Workshop is designed to provide candidates with a better understanding of the QE papers through a structured and thorough approach. The workshops also help candidates to equip themselves with value added soft skills i.e. communications, teamwork and problem solving.

MIA has appointed experienced facilitators among the academicians from well-known Institutions of Higher Learning as well as practitioners with vast teaching experience in the fields of accountancy and business to conduct the workshops which cover the four QE papers.

Workshops Timetable

PAPER	WORKSHOP 1 (9am – 5pm)	WORKSHOP 2 (9am – 5pm)	WORKSHOP 3 (9am – 5pm)	WORKSHOP 4 (9am – 5pm)	VENUE
Business and Company Law (BCL)	14 Dec 2013	28 Dec 2013	11 Jan 2014	15 Feb 2014	Kuala Lumpur *Penang
Auditing and Assurance Services (AUD)	21 Dec 2013	4 Jan 2014	18 Jan 2014	22 Feb 2014	Kuala Lumpur *Johor Bahru *Kuching
Taxation (TAX)	22 Dec 2013	5 Jan 2014	19 Jan 2014	23 Feb 2014	Kuala Lumpur *Penang *Johor Bahru *Kuching

PAPER	WORKSHOP 1 (9am – 5pm)	WORKSHOP 2 (9am – 5pm)	WORKSHOP 3 (9am – 5pm)	WORKSHOP 4 (9am – 5pm)	WORKSHOP 5 (9am – 5pm)	VENUE
Advanced Financial Accounting and Reporting (AFAR)	15 Dec 2013	29 Dec 2013	12 Jan 2014	16 Feb 2014	2 Mar 2014	Kuala Lumpur *Penang *Johor Bahru *Kota Kinabalu

**Note: If the number of registered candidates is less than 8 for each paper, candidates will be advised to attend the workshop at the nearest centre.*

Methodology

- Overview by facilitators, supported by illustrations, interactive discussions and practical exercises.
- Workshop evaluations (quizzes, assignments, group project paper and presentation).
- **Candidates are required to attend a series of compulsory workshops and participate in the workshop evaluations for each registered paper before sitting for the final examination.**

Fee

- Fee is inclusive of MIA QE Study Text and Workshop Manual. Workshop fee of **RM1,500** per paper is applicable for BCL, AUD & TAX papers and **RM1,700** for AFAR paper.
- Candidates who register with **full payment on/before 15 Nov 2013** will be entitled for an early bird fee of **RM1,350.00 per paper** (BCL, AUD & TAX) and **RM1,530** for AFAR paper.

Payment

- Fee must be made payable to “Malaysian Institute of Accountants”.
- You may apply to the Employees Provident Fund (EPF) to withdraw your savings in EPF Account 2 for direct payment to MIA or reimburse the fee paid. For further info, please visit the EPF website at www.kwsp.gov.my. For payment via EPF withdrawal (direct payment to MIA) the registration form must be submitted to MIA latest by **15 Nov 2013**.
- Workshop and examination fees are claimable under the Human Resource Development Fund (HRDF) of the SBL Scheme. Please contact your employer for further details.
- **Admittance will only be permitted upon receipt of full payment.**

To register

- Registration is open until **30 Nov 2013**.
- Early bird promotion is open until **15 Nov 2013**.
- Please submit the registration form **by fax: 03-2279 9380** or **e-mail to education@mia.org.my**.
For further information, please contact MIA Education Department (QE Unit) at 03-2279 9200 ext. 310 & 343.

Registration Form

I am interested in attending the workshops for the following paper/papers (Please tick accordingly):

- Business & Company Law
- Advanced Financial Accounting & Reporting
- Auditing & Assurance Services
- Taxation

Workshop Venue: (Please tick accordingly)

- Kuala Lumpur
- Penang
- Johor Bahru
- Kuching
- Kota Kinabalu

CANDIDATE DETAILS

*Name: _____

*Candidacy No: _____

*Correspondence Address: _____

*Tel/Mobile: _____

Fax: _____

*Email: _____

(*compulsory field)

Signature: _____

PAYMENT DETAILS

Cash Cheque/Draft Credit Card EPF

Cheque/Draft No: _____

Payment by credit card:

I authorise payment of RM: _____

VISA MASTER (tick whichever applicable)

Card No.: _____

Card Expiry Date: _____

Name of cardholder: _____

Signature of cardholder: _____

Date: _____

POSTAGE AND HANDLING

Please tick accordingly:

1. Please send the MIA QE Study Texts and Workshop Manuals to my correspondence address as above via:

Pos Laju Courier

Pos Laju rate for each paper:

- 1. Kuala Lumpur = RM26.00
- 2. Peninsular = RM42.00
- 3. Sabah = RM82.00
- 4. Sarawak = RM68.00

Courier rate for each paper:

- 1. Kuala Lumpur = RM20.00
- 2. Peninsular = RM25.00
- 3. Sabah = RM50.00
- 4. Sarawak = RM50.00

2. Collection at MIA Head Office, Brickfields, Kuala Lumpur (Date: _____)

3. *Collection at MIA Regional Office:

- Johor Bahru
- Penang
- Kuching
- Kota Kinabalu

*Additional postage charges for collection at MIA Regional Office = RM15.00 for each paper

TERMS AND CONDITIONS

Cancellation

1. Candidates are considered successfully enrolled for the workshop upon registration. Should candidates decide to cancel their enrolment; a cancellation fee will be levied.
 - An administrative charge of 20% of the total fee subject to a maximum of RM1,000.00 will be charged if a written cancellation is received by **22 November 2013**.
 - Any registration received after the early bird promotion, normal fees are applied.
 - Any cancellation made after the commencement of the 1st workshop will not be entitled to any refund of the fee paid.
 - Should any of the candidates fail to show up for any of the workshops, no request for refund will be entertained.
2. Any cancellation for unpaid registrations will also be liable for an administrative charge of 20% of the total fee.

Disclaimer

Malaysian Institute of Accountants (MIA) reserves the right to change the facilitator, date, venue and to cancel the programme should circumstances beyond its control arise. MIA also reserves the right to make alternative arrangements without prior notice should it be necessary to do so. Upon signing the registration form, you are deemed to have read and accepted the terms and conditions stated herein.