

**MALAYSIAN INSTITUTE OF ACCOUNTANTS (MIA)
ARTICLES OF MERIT AWARD ON PAIB 2018**

TERMS AND CONDITIONS

1. OBJECTIVE

The objective of this award is to recognise the authors of outstanding articles that are judged as making a distinct and valuable contribution to the development of the roles and domain of the professional accountants in business (PAIB).

2. TOPIC

The topic can be anything that is relevant and current to the roles and domain of PAIB and contributes to domestic and international thinking in the chosen topic.

Please refer to the attached Figure 1 on the various roles assumed by PAIBs today. The IFAC's definition of a professional accountant in business is:

“A professional accountant employed or engaged in an executive or non-executive capacity in such areas as commerce, industry, service, the public sector, education, the not for profit sector, regulatory bodies or professional bodies, or a professional accountant contracted by such entities.”

The IFAC PAIB Committee's views on the domain of professional accountants in business are represented in the 2005 IFAC publication, 'The Roles and Domain of the Professional Accountant in Business'. This highlights the many roles of professional accountants in business and the main activities that sometimes are referred to as 'management accounting' or 'financial management'. This publication is available on the IFAC PAIBC home page at www.ifac.org/paib.

3. ELIGIBILITY

This award is open to all Malaysians. The author of the article may be involved in any aspect of work related to the roles and domain of the professional accountants in business. Joint authorship is permitted.

4. CATEGORIES

Two categories are introduced for the Article of Merit on PAIB 2018:

First category : Short article of not more than 1,500 words
Second category : Long article of not more than 5,000 words

5. REQUIREMENTS

- 5.1 The article must not be too technical or academic in nature.
- 5.2 The article should not be more than 1,500 words for the first category and not more than 5,000 words for the second category. The word limit is for the body of the article, i.e. excluding the summary page and the list of references.
- 5.3 The article must be submitted in the English language.
- 5.4 The article must be original work authored solely by the author(s).

Any form of plagiarism will result in automatic disqualification of the article. Subsequently if any of the winning articles are found to contain plagiarised work, the award will be revoked and the author(s) must return the prizes including any cash prize and certificate to MIA. The author(s) shall be solely held responsible for any legal consequences arising from plagiarised work contained in the article.
- 5.5 The article must include a one-page abstract or short summary in which the author(s) must explain the aim, methodology, reasoning and main conclusions of the article. The abstract may be used by the reviewers to make a preliminary selection.
- 5.6 Quotes and references must be clearly marked throughout the articles and properly cited.
- 5.7 The article must be typed on a standard A4 size paper using an Arial font size 11. It must have a line spacing of 1.5 and a left and right margin of 2.5 cm.
- 5.8 The author's name must only appear on the cover page. References to the author(s) must not appear anywhere in the abstract, article's text or footnotes.
- 5.9 The article must be appropriately edited, proof read and complete with all graphics already embedded in the article.
- 5.10 All articles should be in a readily publishable form without extensive footnotes.
- 5.11 Participants may submit as many articles as they wish.
- 5.12 By sending submission, the participants declare and confirm that he or she is the original author of the article, has obtained consent from the current publisher to participate in this award and does not infringe any third party's rights such as copyrights in accordance to the law.
- 5.13 The article shall not contain any inappropriate contents, languages or objectionable materials and MIA reserves the right to remove such entry at any time and at the MIA's sole discretion.

5.14 No participation fee will be charged.

6. SUBMISSION PROCEDURES AND ENTRY DEADLINE

The article and the fully completed Application Form and Author Release may be submitted **by email** or ***mail** to the following:

Ms San Mei Kim
Professional Practices and Technical Department,
Malaysian Institute of Accountants,
Dewan Akauntan,
Unit 33-01, Level 33, Tower A,
The Vertical, Avenue 3,
Bangsar South City,
No. 8, Jalan Kerinchi,
59200 Kuala Lumpur, Malaysia.
Email: meikim.san@mia.org.my

** For submissions sent through mail, please email the soft copy (in MSWord) to the above.*

- The closing date for submissions is **30 April 2018**. Entries received after the closing date will not be entertained. The MIA cannot accept responsibility for late, lost or damaged submissions due to the postal services. Proof of sending is not a proof of receipt.
- **Submissions that do not meet the terms and conditions will be automatically disqualified. The articles submitted to MIA are not returnable. The Application Form and Author Release Form can also be downloaded from the MIA website at www.mia.org.my/paib/articles.htm**

7. JUDGING PROCEDURE

All articles submitted will be blind reviewed in a 2-tier process. The first review would be done by the PAIB's Adjudication Committee who will shortlist the articles. The second tier review would be on the shortlisted articles by a Panel of Judges who will decide on the winning articles. The decision of the Panel of Judges is final and no correspondence will be entertained.

8. EVALUATION CRITERIA

Please refer to Appendix 1 for the evaluation criteria.

9. PRIZES

First category (below 1,500 words):

- Platinum Award – RM1,500 and a certificate.
- Gold Award – RM900 and a certificate.
- Silver Award – RM500 and a certificate.
- Consolations – RM300 and a certificate.

Second category (below 5,000 words):

- Platinum Award – RM5,000 and a certificate.
- Gold Award – RM3,000 and a certificate.
- Silver Award – RM1,800 and a certificate.
- Consolations – RM500 and a certificate.

The consolation prizes will be awarded to the next highest-ranking articles with minimum average marks of 60% and above.

All winners will be announced during the prize-giving ceremony. MIA will inform the winners after making a public announcement in the MIA website. All participants are invited to the prize-giving ceremony.

10. BENEFITS

In addition to the awards, MIA may publish the winning articles in its magazine, Accountants Today, website and through other relevant outlets. The winners' names would be announced throughout the Institute's publication and website.

11. PUBLICATION RIGHTS

MIA will have the rights to publish, with no obligation of payment, the winning and merit articles in the form of a booklet. MIA shall also reserve the right to modify the format and edit the winning articles appropriately for publication purposes.

By submitting an article to be eligible for the award, participants agree to grant MIA a perpetual, royalty-free, exclusive licence to publish and otherwise use the article in any way and in any media worldwide.

- 12.** MIA reserves the right NOT to name any winners for the year's award if the submitted articles do not meet the minimum expectations.

13. DISCLAIMER

The findings, interpretations and conclusions expressed in any or all the articles submitted are those of the authors and do not necessarily reflect the views of MIA.

The participants shall participate in the award at its own risk and releases, to the fullest extent permitted by law, and shall indemnify and keep MIA indemnified from all claims and demands of every kind resulting from any losses, damages or issues arising from the participation in the award and MIA shall have no responsibility or liability whatsoever in relation to such losses, damages or issues in connection with the award and/or the submission.

13. CONTACT

For further information please contact:

1. Ms San Mei Kim or
2. Ms Ida Zuriyati

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APPENDIX 1 – MIA ARTICLES OF MERIT AWARD 2018

EVALUATION CRITERIA

The MIA's evaluation criteria for the Articles of Merit Award are:

1. **Relevance/Practicality.** Is the subject relevant to a significant number of professional accountants in business? Does it have practical value to readers and possible benefits to them or their organisations? Does the article have a purpose, raise an issue, unveil a problem, satisfy a need or describe a technique?
2. **Interest/Originality.** Is the subject original and interesting, and discusses a new or innovative idea beneficial to professional accountants in business?
3. **Clarity/Readability.** Is the presentation clear and concise? Are examples, illustrations, graphs and tables used to facilitate understanding of the points being discussed?
4. **Technical Soundness.** Is the article technically sound and correct? Was the topic analyzed in detail to ensure its technical soundness and accuracy? Were all statements made adequately supported?
5. **Timeliness.** Is the topic current and timely for discussion?

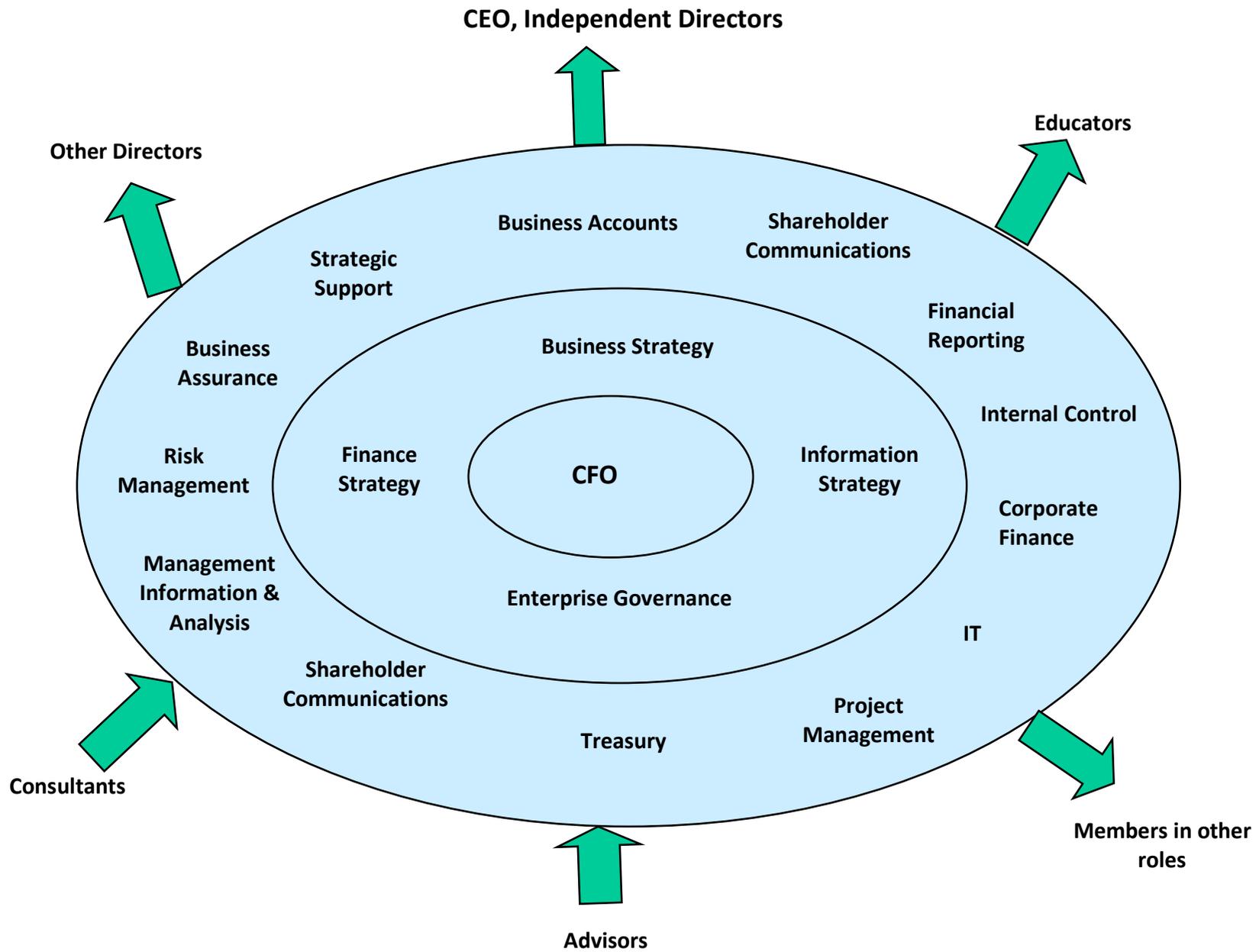


Figure 1 extracted from IFAC's Information Paper titled 'The Roles and Domain of Professional Accountants in Business' Copyright November 2005 by the International Federation of Accountants. All rights reserved. Used with permission.